



MassEcon

Location is everything.

101 Walnut Street, Watertown, Massachusetts 02472 • (617) 924-4600 • www.massecon.com

PROSPECT INQUIRY FORM

Date _____

(✓ all that apply)

- Help me find a site Help me research Massachusetts

Completed by _____ Source of Referral _____

Prospect

Company _____

Contact _____ Title _____

Address _____

Phone _____ E-mail _____

Website _____

Company Profile

Industry _____ HQ Location _____

(i.e. Primary products/services)

Current Employees _____ # New Employees at Site _____

Occupational Skills Required _____

SITE FINDING Sites Needed by _____

Agent (Must be Exclusive Tenant Representative or company representative)

Company _____

Contact _____ Title _____

Phone _____ E-mail: _____

Intention (✓ one for each bullet point)

- Relocation _____ Expansion _____ Start-up _____ Consolidation _____
- Lease _____ Buy _____ Lease or Buy _____
- Building _____ Land _____ Building w/Land _____
- Single tenant _____ Multi-tenant _____ Single or Multi-tenant _____

Desired Occupancy Date: (mm/dd/yy) _____

Preferred Locations _____ On Port (Y/N) _____

Specific Interstate Access _____ On Freight Rail (Y/N) _____ On Public Transportation(Y/N) _____

Uses at Site (✓ all that apply)

- Warehouse _____ Assembly _____ Distribution _____ Manufacturing _____
 Office _____ R&D _____ Lab Space _____ Other _____

Property Specifications

If Building:

	<u>Minimum</u>	<u>Maximum</u>
Total Building Size <i>(Specific Needs)</i>	_____	_____
SF Manufacturing	_____	_____
SF Warehouse	_____	_____
SF Office	_____	_____
SF R&D (or Lab)	_____	_____
Required Ceiling Hgt.	_____	_____
# of Parking Spaces	_____	_____
# of Loading Docks	_____	_____
# of Floors	_____	_____
On-site septic ok?	_____	_____
Heavy Power (yes/no)	_____	Description of Heavy Power Needs _____

If Land:

	<u>Minimum</u>	<u>Maximum</u>
Total Acreage	_____	_____
Planned Build-out (SF)	_____	_____
Please add any additional comments or needs	_____	

REFERRALS TO EXPERTS

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> Construction | <input type="checkbox"/> Legal | <input type="checkbox"/> Incentives |
| <input type="checkbox"/> Real Estate services | <input type="checkbox"/> Accounting | <input type="checkbox"/> Engineering |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Finance | <input type="checkbox"/> Government Relations |

RESEARCH Needed by _____

- Business Environment _____
- Competitors _____
- Education levels of workforce _____
- Incentives _____
- Industry Profiles _____
- Municipal Contacts _____
- Peer to Peer networking link _____
- Permitting _____
- Quality of Life _____
- State to State Comparisons _____
- Taxes _____
- Transportation _____
- Utilities _____
- Workforce _____
- Zoning _____

Send back to: **dkehlhem@massecon.com**

CONFIDENTIAL INFORMATION

All company requests remain confidential as a matter of policy.